

12 March 2021

Dear Parents/Carers

**Year 9 Virtual Parents Evening**

We would like to invite you to meet with us regarding your child's progress on **Thursday 25<sup>th</sup> March 2021 between 3:30pm and 6:30pm**. Unfortunately, due to the pandemic we are unable to host meetings in person, however, we are pleased to announce that our consultation evening will take place virtually.

Appointments to discuss your child's progress can be made using an online booking system, School Cloud. Meetings will take place via an online video call. We anticipate that it will be a busy evening as many of you will want to discuss your child's current attainment, progress and achievements. Booking slots open at **8:30am on Thursday 18<sup>th</sup> March** and appointments should be made before **Wednesday 24<sup>th</sup> March**. All appointments should be made using this new system. Please see the attached guide to setting up your account and accessing the School Cloud system.

You will have the opportunity to book an appointment with your child's teachers who will discuss your child's progress report (please have the progress report with you for your appointment). All appointments will be a maximum of 5 minutes and will automatically stop after this time period. On the evening just log in to School Cloud and your appointment will begin at the booked time.

Regular communication with parents/carers is always a key priority for us and we very much look forward to 'seeing' you on the 25<sup>th</sup> March. As this will be our first virtual consultation evening, we would ask you to be patient with us as we work through any issues that we encounter.

If you are unable to access the system or would like to make an appointment with your child's learning manager please contact Mrs McMahon: [McMahonN@donvalleyacademy.org.uk](mailto:McMahonN@donvalleyacademy.org.uk)

We look forward to meeting with you.

Yours sincerely

*M Reynolds*

Michelle Reynolds  
Associate Assistant Principal